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| **PET MANAGEMENT PLAN:** Version 3 (March 2018)  Every domestic pet and farm animal in a family day care service / venue must be in an area separate to and apart from the areas used by the children. Children must have NO ACCESS to the pets/animals whilst at the education and Care service, unless involved in a specific activity (pre-approved by HAFDC through a Proposed Pet/Animal Program with Children Document) and directly supervised by the educator. |

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| **Educators Name:** |
| **Date:** |
| **Type of Pet / Animal:** |
| **Where is the pet / animal kept during FDC service care hours when the children are?**    **Inside:**  **Outside:** |
| **Where are the feeding bowls kept?** |
| **Where is the litter tray (if applicable)?** |
| **Where is the pets bedding during FDC service hours?** |

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| **CHECK LIST (please tick)** |

* All designated Education and Care areas are clean of droppings, food scraps, pet toys, bones and holes dug by animals before the children arrive into care.
* The designated pet area is regularly maintained.
* The fence/barrier/shade cloth is in good repair ensuring pets / animals have NO ACCESS to the children at all times.
* The floors/carpets are cleaned/vacuumed before children arrive for care, if pets have been inside.
* Any equipment that your pet has access to is washed/sanitised before the children arrive in care.
* The pet has no access to children’s bedding, toys, equipment, food areas, eating surfaces or eating utensils.
* Pets are regularly washed, vaccinated, wormed and checked for fleas and/or lice
* Cars used for transporting pets outside FDC service hours, are cleaned, vacuumed and sanitised before placing children in the car.
* All parents have been informed of the Pet Management Plan, and any changes will be advised to parents and Holistic Approach Staff.

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| **I ACKNOWLEDGE MY RESPONSIBILITIES AND ADHERE TO THE PET MANAGEMENT PLAN AND PET MANAGEMENT POLICY:** |
| **Educators Signature:** |
| **Date:** |
| **Consultant’s Signature:** |
| **Date:** |